

# Request for Proposal

**Crossroads of the American Revolution Association, Inc.**

**Mailing Address:**

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Princeton, NJ 08542-1364

**Office Address:**

Old Barracks Museum  
101 Barrack Street  
Trenton, NJ 08608

**FOR:**

Management Plan and Accompanying Environmental Document  
(Environmental Assessment or Environmental Impact Statement)  
for New Jersey's Crossroads of the American Revolution National  
and State Heritage Area

Event	Date	Time
<b>Bidder's Email Questions Due Date</b>	November 14, 2008	5:00 PM
<b>Bid Submission Due Date</b>	December 8, 2008	4:00 PM

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**REQUEST FOR PROPOSAL  
SCOPE OF SERVICES  
CROSSROADS OF THE AMERICAN REVOLUTION ASSOCIATION  
NOVEMBER 3, 2008**

**INTRODUCTION**

This is a request for proposal and cost estimate to develop a management plan and its accompanying environmental document (environmental assessment or environmental impact statement) for the Crossroads of the American Revolution National Heritage Area (NHA). The management plan will provide near and longer term strategies for managing the NHA over the next 5-15 years to protect and maintain cultural and natural resources; accommodate sustainable uses, provide for visitor education and enjoyment, develop public understanding of the identity, purpose, and significance of the national heritage area; ensure implementation activities and support partnership opportunities. The NHA management plan will build on the extensive work already completed by the Crossroads of the American Revolution Association (Crossroads Association). The final decision on the type of environmental document needed will be made after public scoping. For purposes of this request for proposal an environmental assessment is considered appropriate.

The contractor's proposal shall outline their ideas and approach for conducting the management plan and meeting the requirements of its accompanying environmental document. The contractor shall outline the tasks, strategies, and deliverables they would perform and provide if they were selected to develop the management plan/environmental document.

The Crossroads Association is the federally designated non-profit managing organization for the national heritage area. Its purpose is to establish a network of related historic resources, protected landscapes and sites, educational opportunities and events to depict all aspects of New Jersey during the American Revolution and to raise popular understanding of the historical significance of New Jersey's Revolutionary War sites and implement the management plan. More information can be found on the Crossroads of the American Revolution Association's website at <http://www.revolutionarynj.org/>.

The Crossroads Association's Board of Directors, Morristown National Historic Park, and the Northeast Regional Office of the National Park Service will review and evaluate the proposals and cost estimates and interview several firms before making a final selection.

**QUESTION AND ANSWER PERIOD and SUBMISSION OF BID PROPOSAL**

The Crossroads Association will accept questions and inquiries from all potential bidders via email at: [xrdsrfp@revolutionarynj.org](mailto:xrdsrfp@revolutionarynj.org). Questions should tie-in directly to and follow the organization of the RFP and begin by referencing the RFP page number. The cut-off date for email questions and inquiries about this RFP is **November 14, 2008**.

In order to be considered for award, the bid proposal must be received by the Crossroads of the American Revolution Association by the required time. **ANY BID PROPOSAL NOT RECEIVED BY 4:00 PM ON DECEMBER 8, 2008, WILL NOT BE CONSIDERED.**

Directions to the Old Barracks Museum where the Crossroads Association has its offices can be found at the following web link: <http://www.barracks.org/directions.html>

**NATIONAL HERITAGE AREA ESTABLISHMENT AND BACKGROUND**

**Historical Context**

Situated between British headquarters in New York City and the rebel capital of Philadelphia, the New Jersey landscape through which the Continental and British armies marched and battled was truly the Crossroads of the American Revolution. According to The American Battlefield Protection Program's Revolutionary War and War of 1812 Historical Preservation Study Database, New Jersey was the scene of more engagements than any other colony. As a result her citizens suffered through some of the worst of the war. Within its borders a

civil war was continuously waged between those loyal to the British Crown and those choosing independence for the American colonies. From November 1776, when General George Washington ordered abandonment of Fort Lee on the Hudson, the Continental Army spent close to half of the American Revolution within New Jersey's borders resulting in a major impact on the ultimate British defeat and the subsequent history of the United States.

## **Legislation**

In August 2002, the National Park Service and the Crossroads Association completed the *Crossroads of the American Revolution in New Jersey, Special Resource Study, National Heritage Area Feasibility Study and Environmental Assessment*. The study concluded that the resources of the study area were nationally significant and suitable and feasible for inclusion in the national park system. Following the study, Congress passed legislation (P.L.109-338) in October 2006, establishing the Crossroads of the American Revolution National Heritage Area. The legislation (Appendix 1) requires that a management plan for the national heritage area be completed within three years of appropriation of federal funding. The Crossroads Association is the "local coordinating entity" referenced in the legislation.

Unlike a national park, which is owned and managed by the National Park Service in its entirety, an NHA offers a framework for partnerships and collaboration within a region of thematically related, locally managed sites. Federal funding of a management group (Crossroads Association) is intended as the catalyst to attract state and local funding and substantial corporate and private foundation support.

## **PLANNING PURPOSE, SCOPE AND NATIONAL HERITAGE AREA**

### **Purpose and Scope**

The purpose of the planning process is to develop a national heritage area management plan and environmental document that provides for the management, preservation, protection, and interpretation of the cultural, historic, and natural resources for the educational and inspirational benefit of future generations.

The scope of the plan should further provide guidance to assist New Jersey communities, organizations and citizens in preserving the special historic identity of the state and fostering a close working relationship among all levels of government, the private sector and local communities.

The plan should also strengthen the value of Morristown National Historic Park as an asset to the state by:

- establishing a network of related historic resources, protected landscapes, education opportunities, and events depicting the landscape of the State of New Jersey during the American Revolution and
- establishing partnerships between Morristown National Historic Park and other public and privately owned resources in the NHA that represent the strategic fulcrum of the American Revolution.

The plan will adhere to both the requirements in the legislation (Appendix A) and also the guidance provided in the National Park Service's *Components of a Successful National Heritage Area Management Plan* (Planning Notebook). The Planning Notebook can be downloaded from the National Park Service's National Heritage Area website at <http://www.nps.gov/history/heritageareas/REP/heritage.htm>. The Planning Notebook provides detailed information and examples of the required components of a national heritage area management plan, including the requirements of the National Environmental Policy Act (NEPA). Legislative requirements must be included in the management plan while the components identified in the Planning Notebook may be customized to meet the needs of the Crossroads Association. The contractor would work closely with the Crossroads Association and the National Park Service to ensure these requirements are met.

### **National Heritage Area**

The Crossroads of the American Revolution National Heritage Area comprises 213 municipalities and all or parts of 14 of the 21 counties in the State of New Jersey. The heritage area stretches from Bergen and Passaic in the north to Camden and Gloucester in the south (illustrated by the pink area in the map below). It includes Morristown National Historical Park, Monmouth Battlefield, Princeton and Washington's Crossing State Parks, New Bridge Landing, the Old Barracks in Trenton, 13 National Historic Landmarks, more than 250 other National Register of Historic Places sites and districts, and open space linkages and trails. All these places have significant Revolutionary War period resources whose identification has helped ensure their



protection. *The 2002 Special Resource and Feasibility Study and Environmental Assessment* contains extensive information and background on the study area and its resources. The website is: [http://www.nps.gov/crossroads.Expected Results/Plan Approval Criteria](http://www.nps.gov/crossroads.Expected%20Results/Plan%20Approval%20Criteria)

The Secretary of the Interior will approve the final plan. The plan will be reviewed (as outlined in the Planning Notebook) to ensure that it includes a regional framework and specific strategies to assist the State of New Jersey, local governments, organizations and private citizens to protect preserve and interpret New Jersey's cultural, historic and natural resources. The plan must also demonstrate that it reflects the diverse interests of the citizens of the heritage area including governments, natural and historic resource protection organizations, educational institutions, businesses and recreational organizations. The management plan must document that adequate opportunity for public and governmental involvement was provided, including public hearings. The plan must also contain adequate assurance from the appropriate state and local officials whose support is needed that the effective implementation of state and local aspects of the management plan will be accomplished.

### MANAGEMENT PLAN CONTENTS

The contractor shall include in the management plan the components presented in the Planning Notebook. In addition, the following requirements are outlined in the legislation. Many of these legislative requirements are aligned with those in the Planning Notebook. As mentioned earlier, legislative requirements must be included in the final management plan.

The legislation states that the management plan shall—

- 1) “include comprehensive policies, strategies, and recommendations for conservation, funding, management, and development of the Heritage Area;
- 2) take into consideration existing state, county, and local plans;
- 3) describe actions that units of local government, private organizations, and individuals have agreed to take to protect the cultural, historic, and natural resources of the Heritage Area;
- 4) identify existing and potential sources of funding for the protection, management, and development of the Heritage Area during the first 5 years of implementation of the management plan; and
- 5) include—
  - a) an inventory of the cultural, educational, historic, natural, recreational, and scenic resources of the Heritage Area relating to the themes of the Heritage Area that should be restored, managed, or developed;
  - b) recommendations of policies and strategies for resource management that result in—
    - i) application of appropriate land and water management techniques; and
    - ii) development of intergovernmental and interagency cooperative agreements to protect the cultural, educational, historic, natural, recreational, and scenic resources of the Heritage Area;
  - c) a program of implementation of the management plan that includes for the first 5 years of implementation—
    - i) plans for resource protection, restoration, construction; and deadline.
    - ii) specific commitments for implementation that have been made by the local coordinating entity or any government, organization, or individual;
  - d) an analysis of and recommendations for ways in which federal, state, and local programs, including programs of the National Park Service, may be best coordinated to promote the purposes of this subtitle; and
  - e) an interpretive plan for the Heritage Area.”

## **STATUS OF PLANNING NOTEBOOK COMPONENTS**

The Crossroads Association has begun a number of the components of the management plan. The contractor and the Crossroads Association will work closely together in developing the management plan. The Crossroads Association is in the process of completing the following management plan components.

### **Visioning Workshop/Pilot Area**

The Crossroads Association sponsored two workshops in 2006 focused on a 14 town region of Morris and Somerset Counties surrounding Morristown National Historical Park. A report, *Visioning Our Heritage Area*, captured the workshops discussions and conclusions. Among the recommendations was that Crossroads develop a model management plan for the 14 town pilot area. The long-range goal of this effort is to field test the viability of implementing the interpretive programs and then apply that knowledge to the remainder of the national heritage area.

The workshop report contains interpretive themes, describes the pilot area located in portions of Morris and Somerset counties, identifies primary audiences and experiences, issues and challenges, goals, and proposed initial projects. The Crossroads Association is taking steps to analyze the pilot area project findings. The results will be distributed to the public when finalized by February 2009. The Crossroads Association will supply the contractor with a copy of the Visioning Workshop for the Pilot Area report upon request.

### **Foundation Statement**

The Crossroads Association is in the process of developing a foundation statement in accordance with the guidelines outlined in the Planning Notebook. The foundation statement encapsulates the foundation of the heritage area and describes its purpose, vision, mission, and national importance, interpretive themes, overarching regional goals and objectives and strategies for achieving them. It is the reference point from which all ideas, activities, and programs are measured and evaluated. If proposed alternative ideas and activities do not relate to the foundation statement they are not appropriate for further consideration as part of the heritage area's activities. The contractor will be supplied with this document. The area's vision, mission, and goals should be reviewed by the public and modified to reflect public comments.

### **Public Involvement Strategy**

The Crossroads Association is updating, revising and implementing the public involvement strategy developed for the Special Resource and Feasibility Study as a base for the management plan. This strategy will identify who needs to be contacted (elected officials, stakeholders and the general public,) in what manner (public hearings, one-on-one meetings), and the appropriate media (newsletters, electronic communication and regular mail correspondence). The effort will be designed to reach the widest audience. The legislation calls for public hearings on the management plan and that two Crossroads Association meetings per year be open to the public.

The strategy will include various methods of informing the public about the plan, comment and review opportunities as required by NEPA, as well as the appropriate notification media and logistics for conducting public involvement. The strategy could encompass public hearings, meetings throughout the study area, workshops, or one-on-one meetings. The contractor will be provided with this strategy to incorporate into the schedule for the management plan.

### **Resource Inventories**

The legislation calls for inventories of resources. Extensive inventories were developed during the course of the Special Resource and Feasibility Study. The following is the current status of those inventories:

- Natural and Cultural Resources – The Crossroads Association is currently updating and revising the natural and cultural resource inventories that were presented in the Special Resource and Feasibility Study. They are confirming existing inventory and adding new resources.
- Homes – Several homes of historic figures are mentioned in the legislation. The Crossroads Association is working with the State Historic Preservation Office to complete an inventory of potential additions of historic homes.

- Military Engagements – The legislation mentions 296 military engagements. There could be as many as 600. The Crossroads Association is working with the American Battlefields Protection Program to clarify and continue to inventory military engagements.
- Landscapes – The Crossroads Association is working on developing criteria that will assist in identifying landscapes related to the period of significance that still have integrity. The Crossroads Association is working with appropriate entities to establish the dates of significance for resources.
- GIS – The Crossroads Association is working with state entities to determine GIS capabilities.

### **Interpretation Plan**

As mentioned previously under Visioning Workshop, the Crossroads Association will complete the pilot area phase of the interpretation plan by early 2009.

### **Business Plan**

The Crossroads Association is working this fall with the Rutgers University MBA Team Consulting Program to develop a strategic business and marketing plan as called for in the Planning Notebook. The team will set forth the role, operation and financing as well as producing a five year strategic business and marketing program that will enable the Crossroads Association to implement the management plan effectively. The contractor will build on the business plan developed by the Rutgers MBA Team Consultants and incorporate it into short and long-range strategic business plans.

### **Contractor Products/Deliverables**

The contractor will work closely with the Crossroads Association on all aspects of developing the management plan. The contractor will be responsible to ensure that the management plan assembles all required components into a plan that meets the approval criteria. Major tasks to be performed by the contractor are identified below.

### **Finalize and Implement Public Involvement Strategy**

The contractor will assist the Crossroads Association in finalizing the public involvement strategy, implement the strategy, and provide logistical support. Suggestions could include the design of appropriate media including fliers, newsletters, briefing materials, press releases, and/or briefing packets. Logistics could include identifying and reserving appropriate-sized meeting venues, arranging for set up and tear down, staffing, preparation of meeting materials and supplies ranging from markers to audio-visual. Implementation would include meeting notifications, newsletters, press releases for meetings, setting up and tearing down for meetings and public hearings. The contractor will ensure the public involvement strategy incorporates the requirements of the National Environmental Policy Act (NEPA) in developing the environmental document.

### **General Planning Project Tasks**

The contractor shall work with the Crossroads Association to finalize and incorporate components of the management plan. The following are planning tasks required throughout the project:

- Work with the NPS Northeast Regional Office and the Superintendent of the Morristown National Historical Park to ensure proper National Park Service review and other procedures are followed;
- Ensure the management plan meets the approval criteria of the Secretary of the Interior
- NPS Website: Work with the National Park Service to use the NPS Planning, Environment and Public Comment (PEPC) website located at <http://parkplanning.nps.gov/> for collecting and responding to public comments. Responses to all public comments may be posted as a single file at this site;
- Crossroads Website: Ensure all documents and announcements (drafts, NOI (Notice of Intent), NOA (Notice of Action), newsletters) are converted and posted into appropriate website products for posting onto the Crossroads Association website and that links to the NPS PEPC website are developed to capture public comments;
- Travel as required for public meetings or to meet with federal, state, Crossroads Association members, and other entities;
- Compile, edit, develop graphics, reproduce and distribute all related publications (e.g., newsletters, fliers, Finding of No Significant Impact (FONSI) or Record of Decision (ROD) and the draft and final documents;

- Generate and maintain a mailing list;
- Compile the administrative history of the planning project (e.g., all decision-making phone calls, files, drafts, agreements).

### **Develop the Management Plan**

The contractor shall work with the Crossroads Association to finalize and incorporate components as required by the legislation and the guidance in the Planning Notebook into a cohesive management plan. The management plan will include:

- Foundation Statement (vision, mission, purpose, national significance, interpretive themes, special mandates or specific planning requirements from the authorizing legislation, broad regional goals)
- Resources inventories
- Comprehensive goals, strategies and actions
- Compilation of laws, guidelines, policies unique to the Crossroads of the American Revolution NHA
- Partner roles and commitments
- Interpretive Plan
- Business Plan
- Performance goals, benchmarks and evaluation
- List of preparers and participants with their qualifications
- Draft and final management plans

### **Develop the Environmental Document**

The contractor shall work with the Crossroads Association to finalize the Environmental Screening Form which determines the need for either an environmental assessment or environmental impact statement. This includes contacting the appropriate agencies (Fish & Wildlife Service, State Historic Preservation Office). The contractor will then be responsible for developing the appropriate environmental document and meeting the requirements of NEPA. This includes:

- Create and publish notices of intent and availability, FONSI/ROD and any other NEPA elements required for Federal Register publication
- Consultation and coordination with appropriate counties, towns, local, state, and federal agencies, the public, Tribes, the State Historic Preservation Office, and the Fish and Wildlife Service as required by the legislation and NEPA
- Collect, analyze and document public review and comments on draft and final documents to ensure the public's concerns, ideas, and needs are addressed in the plan
- Develop and analyze alternatives including the no-action alternative, alternatives considered but rejected and actions considered but rejected
- Identify environmentally preferred alternative
- Relationship to other planning projects
- Mitigation measures
- Affected environment
- Methodologies and environmental impacts of each alternative, including natural and cultural resources, visitors experience, socio-economic conditions and identify impact topics to be addressed and impact topics dismissed, analysis, intensities, duration, conclusions, and cumulative impacts
- Consultation and Coordination
- List of preparers and their qualifications

### **Develop Alternatives**

The contractor shall gather all data and information necessary and available from the previous work of the Board such as inventories, foundation statement, and public comments to develop draft alternative concepts. Some of the issues and concerns that the alternatives might address are:

- What are the desired conditions of the resources and what needs to be done to protect and preserve them?
- What interpretive experiences should be provided first?

- What visitor experiences should the Crossroads Association pursue versus which would be better addressed by individual partner sites?
- What similar challenges are faced by a number of sites?
- What are the most important actions the Crossroads Association can take to encourage economic development in the national heritage area?

### **Affected Environment and Environmental Analysis of alternatives, including a no-action, and environmentally preferred alternative**

The contractor shall use the previous work of the Crossroads Association's board members (Vision Workshop, Special Resource and Feasibility Study) requirements in the legislation, and the comments and concerns obtained from the public (including state, local, federal, preservation organizations) to develop alternatives. The contractor will conduct an environmental analysis of the alternatives as required by NEPA. Impact topics to be considered or dismissed as well as mitigation measures will be included in the analysis. The contractor will be involved in assisting the Crossroads Association's board members in analyzing the alternatives in order to identify a preferred alternative.

### **CONTRACTOR PROJECT MANAGEMENT AND COMMUNICATION PROCEDURES**

The contractor shall describe the overall management approach; who will lead the planning effort (planning team or committee); how will they communicate with other decision makers, stakeholders, and the public (e.g., the planning team or committee may lead internal discussions and then brief the Crossroads Association before discussion with key stakeholders and the public).

### **CONTRACTOR ROLES AND RESPONSIBILITIES**

The contractor shall describe the roles and responsibilities of its planning team and their ability to perform the tasks assigned including the production, review and approval of the management plan/ environmental document.

### **INFORMATION SUPPLIED TO THE CONTRACTOR**

The Crossroads of the American Revolution National Heritage Area/Crossroads Association's website contains information on upcoming events, history of the revolution, and information on the pilot project. The website can be found at <http://www.revolutionarynj.org/index.php>.

The Crossroads of the American Revolution in New Jersey Special Resource Study, National Heritage Area Feasibility Study, and Environmental Assessment can be found at <http://www.nps.gov/crossroads/CompleteReport.pdf>.

The National Park Service's Crossroads of the American Revolution in New Jersey website contains information on development of the Special Resource and Feasibility Study as well as an analysis of public comments at <http://www.nps.gov/crossroads/home.htm>.

The *Components of a Successful National Heritage Management Plan* Planning Notebook can be found at the National Park Service's National Heritage Area website located at <http://www.nps.gov/history/heritageareas/rep/heritage.htm>.

The National Heritage Area Alliance website located at <http://www.nationalheritageareas.com/> provides overviews of national heritage areas throughout the United States.

The National Park Service's Planning, Environment and Public Comment (PEPC) website provides access to current plans, environmental impact analyses, and related documents on public review. Users of the site can submit comments on NPS documents available for public review. The external site is located at <http://parkplanning.nps.gov/>. The contractor should review this website to gain knowledge on the types of products that need to be posted on the Crossroads Association's site and/or linked to the PEPC site. The contractor would work with the NPS Regional Office Liaison for this project to load website materials.

**CONTRACTOR EVALUATION PROCESS AND CRITERIA**

Bid proposals will be evaluated by an evaluation committee composed of members of the Board of Trustees of the Crossroads Association and may make use of outside consultants in an advisory role. Original bid proposals once submitted cannot be changed in any way. The evaluation committee will complete its evaluation and recommend to the Crossroads Association’s Board of Directors for award the bidder whose bid proposal, conforming to this RFP, is most advantageous to the Association, price and other factors considered.

**CONTRACT PLANNING PROCESS SCHEDULE AND BUDGET**

The contractor shall develop a yearly schedule for completing the plan by January 2011. This schedule should include adequate time for review as outlined in the *Components of a Successful National Heritage Area Plan*.

The contractor shall supply a cost proposal for the planning process and completion of management plan components including public involvement meetings, materials, reproduction, travel, salaries, and consultant fees. The contractor should submit a budget including job titles and hourly rates for each job title.

**DRAFT MANAGEMENT PLAN/ENVIRONMENTAL DOCUMENT SCHEDULE**

The following draft schedule is to give potential contractors an idea about typical products and time frame. The schedule will be adapted to the selected proposal.

Task/Management Plan Component	Schedule
Determine NEPA pathway Review existing information Update inventories Continue development of foundation statement	January - February 2009
Develop public involvement strategy, engage partners Begin NEPA process Finalize Vision Workshop Plan for pilot area	January - February 2009
Public scoping begins	March 2009
Finalize foundation statement	March 2009
Meet with partners, stakeholders, government entities Develop goals, objectives, and strategies for entire NHA	November 2008-March 2009
Develop alternatives, internal review, public review, public comment analysis, review/revise alternatives	April-September 2009
Select preferred and environmentally preferred alternative, internal review	October - December 2009
Produce draft management plan/environmental document, business plan, benchmarks, evaluation criteria, implementation plan	January - March 2010
NPS region review/revision, state review/revisions, NPS WASO review/revisions	April – August 2010
Public review of Draft Document	September 2010
Prepare Final Document, reviews/revisions	October - December 2010
Submission of the plan to the Secretary of the Interior for approval	January 2011
End NEPA process	March 2011

**PROJECT ORIENTATION**

Contractors expressing an interest in submitting a proposal for a management plan/environmental document will review the contents of the websites listed in the Information Supplied to the Contractor section of this Scope of Services. The contractor should request any additional information from the Executive Director of the Crossroads Association. Any documents and information supplied to the contractor should be considered

proprietary materials and shall not be made public. These materials shall be reviewed to develop a clear understanding of the project area and associated issues.

**OWNERSHIP OF MATERIAL**

All data, technical information, materials gathered, originated, developed, prepared, used or obtained in the performance of the contract regardless of the state of completion, which are a result of the services required under this contract shall be and remain the property of the Crossroads of the American Revolution Association and shall be delivered to the Crossroads Association upon 30 days notice.

**DATA CONFIDENTIALITY**

All financial, statistical, personnel and/or technical data supplied by the Crossroads Association to the contractor are confidential. The contractor will use reasonable care to protect the confidentiality of such data.

**NEWS RELEASES AND ADVERTISING**

The contractor shall not issue news releases related to the services being provided under this contract without the prior written consent of the Crossroads Association. The contractor shall not use the Association's name, logos, images, or any data or results arising from this contract as a part of any commercial advertising without first obtaining the prior written consent of the Crossroads Association.

**FEE AND PAYMENT**

Fees and payment shall comply with the above referenced request for proposal/scope of work contract and as stated herein. The contractor shall be paid firm fixed price, based on hourly rates as provided under the contract and tasks completed in any year.

The Crossroads Association's obligation for performance of this delivery order beyond this price is contingent upon the availability of funds from which payment for contract purposes can be made. No legal liability on the part of the Crossroads Association for any payment may arise for performance under this contract beyond the amount that has been authorized through the issuance of written delivery orders.

Original invoices are to be mailed directly to: Cathleen R. Litvack, Executive Director, Crossroads of the American Revolution Association, PO Box 1364, Princeton, NJ 08542-1364.

The selected contractor shall be responsible for the furnishing of all supplies and services required to accomplish all services required under the preceding Scope of Services.

## APPENDIX 1

P.L.109. This subtitle may be cited as the ``Crossroads of the American Revolution National Heritage Area Act of 2006".

### SEC. 297A. FINDINGS AND PURPOSES.

(a) Findings.--Congress finds that--

- (1) the State of New Jersey was critically important during the American Revolution because of the strategic location of the State between the British armies headquartered in New York City, New York, and the Continental Congress in the city of Philadelphia, Pennsylvania;
- (2) General George Washington spent almost half of the period of the American Revolution personally commanding troops of the Continental Army in the State of New Jersey, including 2 severe winters spent in encampments in the area that is now Morristown National Historical Park, a unit of the National Park System;
- (3) it was during the 10 crucial days of the American Revolution between December 25, 1776, and January 3, 1777, that General Washington, after retreating across the State of New Jersey from the State of New York to the Commonwealth of Pennsylvania in the face of total defeat, re-crossed the Delaware River on the night of December 25, 1776, and went on to win crucial battles at Trenton and Princeton in the State of New Jersey;
- (4) Thomas Paine, who accompanied the troops during the retreat, described the events during those days as `the times that try men's souls';
- (5) the sites of 296 military engagements are located in the State of New Jersey, including--
  - (A) several important battles of the American Revolution that were significant to--
    - (i) the outcome of the American Revolution; and
    - (ii) the history of the United States; and
  - (B) several national historic landmarks, including Washington's Crossing, the Old Trenton Barracks, and Princeton, Monmouth, and Red Bank Battlefields;
- (6) additional national historic landmarks in the State of New Jersey include the homes of--
  - (A) Richard Stockton, Joseph Hewes, John Witherspoon, and Francis Hopkinson, signers of the Declaration of Independence;
  - (B) Elias Boudinot, President of the Continental Congress; and
  - (C) William Livingston, patriot and Governor of the State of New Jersey from 1776 to 1790;
- (7) portions of the landscapes important to the strategies of the British and Continental armies, including waterways, mountains, farms, wetlands, villages, and roadways--
  - (A) retain the integrity of the period of the American Revolution; and
  - (B) offer outstanding opportunities for conservation, education, and recreation;
- (8) the National Register of Historic Places lists 251 buildings and sites in the National Park Service study area for the Crossroads of the American Revolution that are associated with the period of the American Revolution;
- (9) civilian populations residing in the State of New Jersey during the American Revolution suffered extreme hardships because of--
  - (A) the continuous conflict in the State;
  - (B) foraging armies; and
  - (C) marauding contingents of loyalist Tories and rebel sympathizers;
- (10) because of the important role that the State of New Jersey played in the successful outcome of the American Revolution, there is a Federal interest in developing a regional framework to assist the State of New Jersey, local governments and organizations, and private citizens in--
  - (A) preserving and protecting cultural, historic, and natural resources of the period; and

- (B) bringing recognition to those resources for the educational and recreational benefit of the present and future generations of citizens of the United States; and
- (11) the National Park Service has conducted a national heritage area feasibility study in the State of New Jersey that demonstrates that there is a sufficient assemblage of nationally distinctive cultural, historic, and natural resources necessary to establish the Crossroads of the American Revolution National Heritage Area.

**(b) Purposes.--The purposes of this subtitle are—**

- (1) to assist communities, organizations, and citizens in the State of New Jersey in preserving--
  - (A) the special historic identity of the State; and
  - (B) the importance of the State to the United States;
- (2) to foster a close working relationship among all levels of government, the private sector, and local communities in the State;
- (3) to provide for the management, preservation, protection, and interpretation of the cultural, historic, and natural resources of the State for the educational and inspirational benefit of future generations;
- (4) to strengthen the value of Morristown National Historical Park as an asset to the State by--
  - (A) establishing a network of related historic resources, protected landscapes, educational opportunities, and events depicting the landscape of the State of New Jersey during the American Revolution; and
  - (B) establishing partnerships between Morristown National Historical Park and other public and privately owned resources in the Heritage Area that represent the strategic fulcrum of the American Revolution;
- (5) to authorize Federal financial and technical assistance for the purposes described in paragraphs (1)-(4).

**SEC. 297B. DEFINITIONS.**

In this subtitle:

- (1) Heritage area.--The term "Heritage Area" means the Crossroads of the American Revolution National Heritage Area established by section 297C(a).
- (2) Local coordinating entity.--The term "local coordinating entity" means the local coordinating entity for the Heritage Area designated by section 297C(d).
- (3) Management plan.--The term "management plan" means the management plan for the Heritage Area developed under section 297D.
- (4) Map.--The term "map" means the map entitled "Crossroads of the American Revolution National Heritage Area", numbered CRRE/80,000, and dated April 2002.
- (5) Secretary.--The term "Secretary" means the Secretary of the Interior.
- (6) State.--The term "State" means the State of New Jersey.

**SEC. 297C. CROSSROADS OF THE AMERICAN REVOLUTION NATIONAL HERITAGE AREA.**

- (a) Establishment.--There is established in the State the Crossroads of the American Revolution National Heritage Area.
- (b) Boundaries.--The Heritage Area shall consist of the land and water within the boundaries of the Heritage Area, as depicted on the map.
- (c) Availability of Map.--The map shall be on file and available for public inspection in the appropriate offices of the National Park Service.

(d) Local Coordinating Entity.--The Crossroads of the American Revolution Association, Inc., a nonprofit corporation in the State, shall be the local coordinating entity for the Heritage Area.

SEC. 297D. MANAGEMENT PLAN.

(a) In General.-- <<NOTE: Deadline.>> Not later than 3 years after the date on which funds are made available to carry out this subtitle, the local coordinating entity shall develop and forward to the Secretary a management plan for the Heritage Area.

(b) Requirements.--The management plan shall--

- (1) include comprehensive policies, strategies, and recommendations for conservation, funding, management, and development of the Heritage Area;
- (2) take into consideration existing State, county, and local plans;
- (3) describe actions that units of local government, private organizations, and individuals have agreed to take to protect the cultural, historic, and natural resources of the Heritage Area;
- (4) identify existing and potential sources of funding for the protection, management, and development of the Heritage Area during the first 5 years of implementation of the management plan;
- (5) and include—
  - (A) an inventory of the cultural, educational, historic, natural, recreational, and scenic resources of the Heritage Area relating to the themes of the Heritage Area that should be restored, managed, or developed;
  - (B) recommendations of policies and strategies for resource management that result in--
    - (i) application of appropriate land and water management techniques; and
    - (ii) development of intergovernmental and interagency cooperative agreements to protect the cultural, educational, historic, natural, recreational, and scenic resources of the Heritage Area;
  - (C) a program of implementation of the management plan that includes for the first 5 years of implementation--
    - (i) plans for resource protection, restoration, construction; and
    - (ii) specific commitments for implementation that have been made by the local coordinating entity or any government, organization, or individual;
  - (D) an analysis of and recommendations for ways in which Federal, State, and local programs, including programs of the National Park Service, may be best coordinated to promote the purposes of this subtitle; and
  - (E) an interpretive plan for the Heritage Area.

(c) Approval or Disapproval of Management Plan.--

(1) In general.-- Not later than 90 days after the date of receipt of the management plan under subsection (a), the Secretary shall approve or disapprove the management plan.

(2) Criteria.--In determining whether to approve the management plan, the Secretary shall consider whether--

(A) the Board of Directors of the local coordinating entity is representative of the diverse interests of the Heritage Area, including--

- (i) governments;
- (ii) natural and historic resource protection organizations;
- (iii) educational institutions;
- (iv) businesses; and
- (v) recreational organizations;

(B) the local coordinating entity provided adequate opportunity for public and governmental involvement in the preparation of the management plan, including public hearings;

- (C) the resource protection and interpretation strategies in the management plan would adequately protect the cultural, historic, and natural resources of the Heritage Area; and
  - (D) the Secretary has received adequate assurances from the appropriate State and local officials whose support is needed to ensure the effective implementation of the State and local aspects of the management plan.
- (3) Action following disapproval.--If the Secretary disapproves the management plan under paragraph (1), the Secretary shall--
- (A) advise the local coordinating entity in writing of the reasons for the disapproval;
  - (B) make recommendations for revisions to the management plan; and
  - (C) not later than 60 days after the receipt of any proposed revision of the management plan from the local coordinating entity, approve or disapprove the proposed revision.

(d) Amendments.--

- (1) In general.--The Secretary shall approve or disapprove each amendment to the management plan that the Secretary determines may make a substantial change to the management plan.
- (2) Use of funds.--Funds made available under this subtitle shall not be expended by the local coordinating entity to implement an amendment described in paragraph (1) until the Secretary approves the amendment.

- (e) Implementation.--On completion of the 3-year period described in subsection (a), any funding made available under this subtitle shall be made available to the local coordinating entity only for implementation of the approved management plan.

**SEC. 297E. AUTHORITIES, DUTIES, AND PROHIBITIONS APPLICABLE TO THE LOCAL COORDINATING ENTITY.**

- (a) Authorities.--For purposes of preparing and implementing the management plan, the local coordinating entity may use funds made available under this subtitle to—
- (1) make grants to, provide technical assistance to, and enter into cooperative agreements with, the State (including a political subdivision), a nonprofit organization, or any other person;
  - (2) hire and compensate staff, including individuals with expertise in—
    - (A) cultural, historic, or natural resource protection; or
    - (B) heritage programming;
  - (3) obtain funds or services from any source (including a Federal law or program);
  - (4) contract for goods or services; and
  - (5) support any other activity--
    - (A) that furthers the purposes of the Heritage Area; and
    - (B) that is consistent with the management plan.
- (b) Duties.--In addition to developing the management plan, the local coordinating entity shall--
- (1) assist units of local government, regional planning organizations, and nonprofit organizations in implementing the approved management plan by--
    - (A) carrying out programs and projects that recognize, protect, and enhance important resource values in the Heritage Area;
    - (B) establishing and maintaining interpretive exhibits and programs in the Heritage Area;
    - (C) developing recreational and educational opportunities in the Heritage Area;
    - (D) increasing public awareness of and appreciation for cultural, historic, and natural resources of the Heritage Area;
    - (E) protecting and restoring historic sites and buildings that are--
      - (i) located in the Heritage Area; and
      - (ii) related to the themes of the Heritage Area;
    - (F) ensuring that clear, consistent, and appropriate signs identifying points of public access and sites of interest are installed throughout the Heritage Area; and

- (G) promoting a wide range of partnerships among governments, organizations, and individuals to further the purposes of the Heritage Area;
  - (2) in preparing and implementing the management plan, consider the interests of diverse units of government, businesses, organizations, and individuals in the Heritage Area;
  - (3) conduct public meetings at least semiannually regarding the development and implementation of the management plan;
  - (4) for any fiscal year for which Federal funds are received under this subtitle--
    - (A) submit to the Secretary a report that describes for the year--
      - (i) the accomplishments of the local coordinating entity;
      - (ii) the expenses and income of the local coordinating entity; and
      - (iii) each entity to which a grant was made;
    - (B) make available for audit all information relating to the expenditure of the funds and any matching funds; and
    - (C) require, for all agreements authorizing expenditures of Federal funds by any entity, that the receiving entity make available for audit all records and other information relating to the expenditure of the funds;
  - (5) encourage, by appropriate means, economic viability that is consistent with the purposes of the Heritage Area; and
  - (6) maintain headquarters for the local coordinating entity at Morristown National Historical Park and in Mercer County.
- (c) Prohibition on the Acquisition of Real Property.--
- (1) Federal funds.--The local coordinating entity shall not use Federal funds made available under this subtitle to acquire real property or any interest in real property.
  - (2) Other funds.--Notwithstanding paragraph (1), the local coordinating entity may acquire real property or an interest in real property using any other source of funding, including other Federal funding.

SEC. 297F. TECHNICAL AND FINANCIAL ASSISTANCE; OTHER FEDERAL AGENCIES

- (a) Technical and Financial Assistance.--
- (1) In general.--On the request of the local coordinating entity, the Secretary may provide technical and financial assistance to the Heritage Area for the development and implementation of the management plan.
  - (2) Priority for assistance.--In providing assistance under paragraph (1), the Secretary shall give priority to actions that assist in--
    - (A) conserving the significant cultural, historic, natural, and scenic resources of the Heritage Area; and
    - (B) providing educational, interpretive, and recreational opportunities consistent with the purposes of the Heritage Area.
  - (3) Operational assistance.--Subject to the availability of appropriations, the Superintendent of Morristown National Historical Park may, on request, provide to public and private organizations in the Heritage Area, including the local coordinating entity, any operational assistance that is appropriate for the purpose of supporting the implementation of the management plan.
  - (4) Preservation of historic properties.--To carry out the purposes of this subtitle, the Secretary may provide assistance to a State or local government or nonprofit organization to provide for the appropriate treatment of--
    - (A) historic objects; or
    - (B) structures that are listed or eligible for listing on the National Register of Historic Places.

- (5) Cooperative agreements.--The Secretary may enter into cooperative agreements with the local coordinating entity and other public or private entities to carry out this subsection.
- (b) Other Federal Agencies.--Any Federal agency conducting or supporting an activity that directly affects the Heritage Area shall--
  - (1) consult with the Secretary and the local coordinating entity regarding the activity;
  - (2)(A) cooperate with the Secretary and the local coordinating entity in carrying out the of the Federal agency under this subtitle; and
  - (B) to the maximum extent practicable, coordinate the activity with the carrying out of those duties; and
  - (3) to the maximum extent practicable, conduct the activity to avoid adverse effects on the Heritage Area.

**SEC. 297G. AUTHORIZATION OF APPROPRIATIONS**

- (a) In General.--There is authorized to be appropriated to carry out this subtitle \$10,000,000, of which not more than \$1,000,000 may be authorized to be appropriated for any fiscal year.
- (b) Cost-Sharing Requirement.--The Federal share of the cost of any activity assisted under this subtitle shall be not more than 50 percent.

The authority of the Secretary to provide assistance under this subtitle terminates on the date that is 15 years after the date of enactment of this Act.

**SEC. 297I. REQUIREMENTS FOR INCLUSION OF PRIVATE PROPERTY.**

- (a) Notification and Consent of Property Owners Required.--No privately owned property shall be preserved, conserved, or promoted by the management plan for the Heritage Area until the owner of that private property has been notified in writing by the management entity and has given written consent for such preservation, conservation, or promotion to the management entity.
- (b) Landowner Withdraw.--Any owner of private property included within the boundary of the Heritage Area shall have their property immediately removed from the boundary by submitting a written request to the management entity.

**SEC. 297J. PRIVATE PROPERTY PROTECTION.**

- (a) Access to Private Property.--Nothing in this title shall be construed to--
  - (1) require any private property owner to allow public access (including Federal, State, or local government access) to such private property; or
  - (2) modify any provision of Federal, State, or local law with regard to public access to or use of private property.
- (b) Liability.--Designation of the Heritage Area shall not be considered to create any liability, or to have any effect on any liability under any other law, of any private property owner with respect to any persons injured on such private property.
- (c) Recognition of Authority To Control Land Use.--Nothing in this title shall be construed to modify the authority of Federal, State, or local governments to regulate land use.
- (d) Participation of Private Property Owners in Heritage Area. -- Nothing in this title shall be construed to require the owner of any private property located within the boundaries of the Heritage Area to participate in or be associated with the Heritage Area.
- (e) Effect of Establishment. The boundaries designated for the Heritage Area represent the area within which Federal funds appropriated for the purpose of this title may be expended. The establishment of the Heritage Area and its boundaries shall not be construed to provide any non-existing regulatory authority on land use within the Heritage Area or its viewshed by the Secretary, the National Park Service, or the management entity.

## Appendix 2–Resume Format

The resumes should be formatted as depicted below.

### Resume Format

Name:  
Present Title:  
Role for this Project: *Proposed role for the subject contract.*

*Experience Summary:* *Types of experience the proposed staff has that are applicable to the proposed project, e.g., requirements analysis, project management, training, conversion planning, etc. For each type of experience, the number of years of said experience must be identified.*

*Job A:*  
Employed from (month/year) to (month/year):  
Title:  
Employer name, phone number, fax number and/or e-mail address:  
Employer address:

*Specific Projects (at least one, no more than three):*  
Customer name:  
Current telephone number, fax number and/or e-mail address:  
Brief project description:  
Time period individual assigned to project:  
Percentage of time on specific project (based on full days, five days per week):

*Educational Background*  
School name (post-secondary education):  
Location:  
Type and date of degree received:

*Specialized Training*  
Type of training and dates attended (months/year):

*References:*  
*Provide the following information for each of two (2) references.*  
Name:  
Position:  
Current telephone number, fax number and/or e-mail address: